

CITY OF McHENRY

ACCESSORY STRUCTURE PERMIT APPLICATION

PERMIT NO. _____

(Detached Garages, Sheds, Pool Houses, Etc.)

PROPERTY ADDRESS _____
SUBDIVISION _____ P.I.N. _____ - _____ - _____
NAME: _____ OWNER TENANT
HOME PHONE (____) _____ WORK PHONE (____) _____
ESTIMATED COST OF CONSTRUCTION \$ _____

TYPE OF STRUCTURE:

SHED DETACHED GARAGE OTHER: _____
SIZE: Length: _____ Width: _____ Height: _____

CONSTRUCTION TYPE: (Sheds only)

Molded Plastic (Rubber Maid, etc.) Pre-fabricated (kit) Site Built
 Other: _____

CONTRACTOR: _____

ADDRESS _____ PHONE (____) _____
CONTACT NAME _____ FAX (____) _____

For office use only.
ZONING DIST: _____
FLOOD ZONE: _____
TOWNSHIP: _____



PERMIT FEES

BUILDING: _____
MISC.: _____
COPIES: _____
TOTAL: _____

PERMIT SUBMITTAL CHECKLIST:

IN ORDER TO PROCESS YOUR PERMIT IN A TIMELY MANNER, THE FOLLOWING ITEMS ARE REQUIRED.

- Completed Permit Application.
- 2 copies Plat of Survey, showing the shed location dimensions, and distance from house & from property lines.
- Association Letter of Approval (where required).
- 2 Sets of Construction Plans for all site-built structures.

OR

1 Set of Construction Plans or Manufacturer's Assembly Instructions for a **Pre-Fabricated** or **Molded Plastic Shed**.
Indicate the location of the anchoring devices. (Assembly Instructions will be returned with your Permit.)

- Will electricity be installed at the structure? YES NO If "YES", complete other side of Application.

Space provided on back for additional notes.

Residential: Sheds: \$30.00; Garages: \$0.15 Sq Ft/Commercial: \$0.15 Sq Ft (\$50.00 Minimum Fee)

I HEREBY DECLARE THAT THE INFORMATION HEREIN AND ATTACHED IS CORRECT AND AGREE IN CONSIDERATION OF AND UPON ISSUANCE OF PERMIT, TO DO OR ALLOW TO BE DONE ONLY SUCH WORK AS HEREWITH APPLIED FOR AND THAT SUCH PREMISES AND ITS EXISTING AND PROPOSED BUILDINGS AND STRUCTURES SHALL BE USED OR ALLOWED TO BE USED FOR ONLY SUCH PURPOSES AS SET FORTH.

SIGNED: _____ DATE: _____
(OWNER OR AUTHORIZED AGENT)

THIS PERMIT IS GRANTED AND ACCEPTED WITH THE EXPRESS UNDERSTANDING AND AGREEMENT THAT SAID BUILDING AND CONNECTIONS SHALL CONFORM IN ALL RESPECTS WITH THE ORDINANCES OF THE CITY OF McHENRY AS NOW IN FORCE REGULATING THE CONSTRUCTION OF BUILDINGS.

(DIRECTOR, COMMUNITY DEVELOPMENT) DATE: _____



With Electrical Installation



Complete the required information on the front, also.

Where Electricity will be installed in an Accessory Structure; supply all of the following:

Contractor's Name: _____ Lic. #: _____ Phone: (____) _____

Address: _____ Fax Number: (____) _____

Issuing Jurisdiction: _____ Contact Name: _____

The location of electrical trench & disconnect is shown on the Plat of Survey.

Number of Circuits in Structure: _____ Size of Feeder Conductors to Structure: # _____ AWG Feeder Panel Amps: _____

Raceway Material: PVC (Rigid Non-Metallic Conduit): Raceway Size (diameter): _____

Or: Rigid Metal Conduit:

One of the two boxes above must be checked-off; direct burial cable (Type UF or otherwise) is not allowed.

Notes:

Please call the Community Development Department and speak to an inspector if you have any questions.

815-363-2170



1-800-892-0123

OR



NEW "ONE CALL" NUMBER