

# CITY OF McHENRY

## DECK/GAZEBO PERMIT APPLICATION

PERMIT NO. \_\_\_\_\_

PROPERTY ADDRESS \_\_\_\_\_

SUBDIVISION \_\_\_\_\_ P.I.N.# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

NAME \_\_\_\_\_  OWNER  TENANT

HOME PHONE (\_\_\_\_) \_\_\_\_\_ WORK PHONE (\_\_\_\_) \_\_\_\_\_

ESTIMATED COST OF CONSTRUCTION \$ \_\_\_\_\_

GENERAL CONTRACTOR \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

### TYPE OF USE:

COMMERCIAL  RESIDENTIAL

### PERMIT SUBMITTAL CHECKLIST:

**IN ORDER TO PROCESS YOUR APPLICATION IN A TIMELY MANNER, THE FOLLOWING ITEMS ARE REQUIRED.**

- Completed building permit application, signed by the owner of the property or authorized agent, for work to be done.
- Two (2)** copies of a current plat of survey for the property indicating the size of the deck and the proposed location with distances from property lines.
- Two (2)** copies of the building plans for the deck, include the following information:
  - Pier detail                      -Girder size and spans                      -Distance above grade                      -Joist size, spacing and spans
  - Post size, spacing and anchoring method                      -Ledger (rim) board size and method of attachment
  - Stair detail w/ riser height, tread depth, number of steps, size of tread material and stringer size and type
  - Railing detail including height, spacing and how constructed
  - Indicate all hose bibs, vents, windows, window wells and utilities located near deck.
- If applicable provide written approval from Association. Note! Contact Association to verify requirements.

Permit Cost: \$30.00 Residential plus \$0.05/sq ft. / \$65.00 Commercial

### NOTES:

I HEREBY DECLARE THAT THE INFORMATION HEREIN AND ATTACHED IS CORRECT AND AGREE IN CONSIDERATION OF AND UPON ISSUANCE OF PERMIT, TO DO OR ALLOW TO BE DONE ONLY SUCH WORK AS HEREWITH APPLIED FOR AND THAT SUCH PREMISES AND ITS EXISTING AND PROPOSED BUILDINGS AND STRUCTURES SHALL BE USED OR ALLOWED TO BE USED FOR ONLY SUCH PURPOSES AS SET FORTH.

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
(OWNER OR AUTHORIZED AGENT)

THIS PERMIT IS GRANTED AND ACCEPTED WITH THE EXPRESS UNDERSTANDING AND AGREEMENT THAT SAID BUILDING AND CONNECTIONS SHALL CONFORM IN ALL RESPECTS WITH THE ORDINANCES OF THE CITY OF McHENRY AS NOW IN FORCE REGULATING THE CONSTRUCTION OF BUILDINGS.

\_\_\_\_\_  
(DIRECTOR, COMMUNITY DEVELOPMENT) **DATE:** \_\_\_\_\_

<b>Office use only</b>
ZONING DIST: _____
FLOOD ZONE: _____
TOWNSHIP: _____
<b>PERMIT FEES</b>
BUILDING: _____
COPIES: _____
<b>TOTAL:</b> _____