

# CITY OF McHENRY

## DRIVEWAY PERMIT APPLICATION

PERMIT NO. \_\_\_\_\_

PROPERTY ADDRESS \_\_\_\_\_

SUBDIVISION \_\_\_\_\_ P.I.N.# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

NAME \_\_\_\_\_  OWNER  TENANT

HOME PHONE (\_\_\_\_) \_\_\_\_\_ WORK PHONE (\_\_\_\_) \_\_\_\_\_

ESTIMATED COST OF CONSTRUCTION \$ \_\_\_\_\_

GENERAL CONTRACTOR \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

TYPE OF MATERIAL \_\_\_\_\_

**TYPE OF USE:**  INDUSTRIAL  MULTI FAMILY  
 COMMERCIAL  SINGLE FAMILY

### PERMIT SUBMITTAL CHECKLIST

IN ORDER TO PROCESS YOUR APPLICATION IN A TIMELY MANNER, THE FOLLOWING ITEMS ARE REQUIRED.

- Completed building permit application.
- Two (2) copies of the plat of survey for the property indicating the proposed location of the driveway or driveway expansion. Indicate the width of the driveway or driveway expansion, and indicate the proposed material for the driveway or driveway expansion, and the material of the existing driveway, if applicable.
- If applicable provide written approval from Association. Note! Contact Association to verify requirements
- \$1500 Public Works bond ( If work is being done on concrete apron, sidewalk or curb).

Permit Cost: Residential \$25.00 / Commercial \$45.00

### NOTES:

I HEREBY DECLARE THAT THE INFORMATION HEREIN AND ATTACHED IS CORRECT AND AGREE IN CONSIDERATION OF AND UPON ISSUANCE OF PERMIT, TO DO OR ALLOW TO BE DONE ONLY SUCH WORK AS HEREWITH APPLIED FOR AND THAT SUCH PREMISES AND ITS EXISTING AND PROPOSED BUILDINGS AND STRUCTURES SHALL BE USED OR ALLOWED TO BE USED FOR ONLY SUCH PURPOSES AS SET FORTH.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_  
(OWNER OR AUTHORIZED AGENT)

THIS PERMIT IS GRANTED AND ACCEPTED WITH THE EXPRESS UNDERSTANDING AND AGREEMENT THAT SAID BUILDING AND CONNECTIONS SHALL CONFORM IN ALL RESPECTS WITH THE ORDINANCES OF THE CITY OF McHENRY AS NOW IN FORCE REGULATING THE CONSTRUCTION OF BUILDINGS.

\_\_\_\_\_  
(DIRECTOR, COMMUNITY DEVELOPMENT)

Office use only

ZONING DIST: \_\_\_\_\_

FLOOD ZONE: \_\_\_\_\_

TOWNSHIP: \_\_\_\_\_

### PERMIT FEES

BUILDING: \_\_\_\_\_

COPIES: \_\_\_\_\_

PW BOND: \_\_\_\_\_

**TOTAL:** \_\_\_\_\_