

City of McHenry
Transient Merchant/Peddler's License Application
333 S. Green Street
McHenry IL 60050
815-363-2100

Business Name: _____ IBTN: _____ - _____
Business Address: _____
City: _____ State: _____ Zip Code: _____

Contact Person: _____ Date of Birth: ____/____/____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: Daytime: [____]____-____ Evening: [____]____-____ Cell: [____]____-____

If the Applicant is an Organization:

Organization Name: _____

Principal Officer: _____ Title: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Principal Officer: _____ Title: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Manager: _____ Phone: [____]____-____

Address: _____

City: _____ State: _____ Zip Code: _____

Purpose of Peddling (items to be sold): _____

Disposition of receipts from Peddling: _____

Person in charge of supervising peddling: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Date of Birth: ____/____/____ Phone: [____]____-____

Person(s) promoting Peddling: _____

Vehicle(s): Year _____ Make: _____ Model: _____ Color: _____

State Registered to: _____ Plate Number: _____

Vehicle(s): Year _____ Make: _____ Model: _____ Color: _____

State Registered to: _____ Plate Number: _____

Vehicle(s): Year _____ Make: _____ Model: _____ Color: _____

State Registered to: _____ Plate Number: _____

Dates of Peddling: First Choice: _____ Second Choice: _____

Hours of Peddling: _____ Peddling Location: _____

Peddler/Transient Merchant License Application

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I understand that if this Transient Merchant/Peddler's License is granted, it will not be used or represented in any way as an endorsement by the City of McHenry or by any of its departments or officers.

I certify that I nor any of those who will be peddling in the City of McHenry pursuant to the rights presented by this Peddler/Transient Merchant's license have never been convicted of a violation of any ordinance of any municipality regarding peddling:

I further certify that I nor any of those who will be peddling in the City of McHenry pursuant to the rights presented by this Peddler/Transient Merchant's license have never been convicted of committing a felony or any law involving dishonest under the laws of any state or a federal law of the United States.

Signed: _____ Date: ____/____/____
Printed Name: _____ Title: _____

Office Use Only	
Received by City of McHenry on ____/____/____ by _____	
License Granted for ____/____/____ to ____/____/____. License No: TMP-07-_____	
Fee \$100 plus \$5 per person authorized to Peddle: \$ _____	
Paid by cash _____ check # _____	
License Denied _____	
Reason for Denial _____	

Date: ____/____/____	
Signed: _____	City Clerk (SEAL

- Copies provided to: [] Police Department
[] Construction and Neighborhood Services Department
[] Administration
[] City Clerk

Revised 2/09

TRANSIENT MERCHANT/PEDDLER'S LICENSE HANDOUT

Licensing standards.

When considering whether to issue a transient merchant's peddling license, the City Administrator shall consider the following:

- (a) Whether the applicant is of good character and has a reputation for honesty and integrity. In the event the applicant is not an individual person, whether every member, managing officer or agent of the applicant is of good character and has a reputation for honesty and integrity.
- (b) Whether control and supervision of the peddling will be under a responsible and reliable person. Supervision must be by persons who are at least eighteen years of age.
- (c) Whether the applicant has been convicted of any crimes involving dishonesty or fraudulent transactions or enterprises.
- (d) Whether the applicant has previously been issued a peddler or solicitors license within the City failing to return the license to the City upon its expiration.

Licensing Preferences.

Where peddling is to be conducted in the public places of the City, licenses may be issued in the following order of preference with respect to pending applications:

- (a) First: To those applicants who own or operate a business within the City of McHenry. Local business applications shall have preference over out-of-town businesses.
- (b) Second: Based on the selected location of such peddling. Two licenses shall be issued for City-wide peddling activity, whereas ten licenses shall be reserved for Riverwalk peddling activity. The Riverwalk shall have ten designated areas where such peddling activity may take place. These designated areas are on a first come, first served basis.
- (c) Third: Based on the desired goods for sale. No more than two licenses shall be issued for the Riverwalk to transient merchants providing the same or similar goods for sale, [i.e. no more than two apparel merchants, or no more than two flower merchants].

License fee.

Before any peddler's license is issued, the following fees shall be paid to the City:

Basic transient merchant license fee: \$100.00
Additional fee for each person authorized to peddle: \$5.00

License duration.

No license may grant the right to peddle longer than thirty days from its date, unless it is on the Riverwalk. A license may be granted for a period of up to one year from its date for the Riverwalk transient merchants.

License non-transferable; return on expiration.

Any license issued under this Chapter shall be non-transferable and shall be returned to the City Clerk within two days of its date of expiration, together with all facsimile copies thereof.

Fraud and misrepresentation.

It shall be unlawful for any peddler to engage in any fraud, cheating or misrepresentation, whether through himself or through an employee, while peddling in the City.

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Altering information in application.

If, while any application is pending, or during the term of any license granted thereon, there is any change in information given in the application, the applicant shall notify the City Clerk in writing thereof within twenty-four hours after such change.

Hours of Peddling.

It is hereby declared to be unlawful and shall constitute a nuisance for any person, whether licensed pursuant to this Chapter, or not, to conduct peddling activities prior to 9:00 a.m. or after 9:00 p.m. on any weekday or weekend.

Appeal.

Any applicant for a transient merchant's license, whose application is denied by the City Administrator, may seek review of such denial within fifteen days thereof before the City Council. This review process must be exhausted before suit is filed to compel approval of the application.

Penalty.

Any person, firm or corporation found in violation of any section of this Chapter 19 of the City Code shall be subject to a fine not less than \$100, plus attorneys fees incurred by the City in prosecution of all such violations.